



Volunteer Role Description Fundraising Trustee

Organisation: London Borough of Hounslow Swim Club

Location: London Borough of Hounslow

Role Type: Volunteer Trustee Role

Time Commitment: Approx. 8–10 hours per month (flexible)

Term: On-going (renewable, in line with constitution)

Role Purpose

The Fundraising Trustee will lead and support the development of sustainable fundraising strategies to generate income for the club. This role is vital in helping ensure the long-term financial stability of the club and expanding access to swimming opportunities for children and young people in the London Borough of Hounslow.

Key Responsibilities

Strategic Fundraising

- Develop and implement a fundraising strategy aligned with the club's mission and values
- Identify and pursue funding opportunities including grants, sponsorships, donations, and community fundraising
- Explore partnerships with local businesses, organisations, and community groups



Trustee Duties

- Act as a trustee of the club in line with charity governance and safeguarding standards
- Attend trustee/committee meetings and contribute to strategic planning
- Ensure fundraising activities comply with legal, financial, and ethical standards

Income Generation

- Source & advise suitable applications for grants and funding programmes
- Lead on Fundraising Strategies
- Collaborate with Chair Trustee, Club Fundraising Officers
- Develop sponsorship packages and donor engagement initiatives
- Support events-based fundraising (e.g. sponsored, open days, community events)

Engagement & Promotion

- Promote the club's work and impact within the community
- Help build relationships with stakeholders, funders, and supporters
- Support communications and awareness campaigns

Skills & Experience (Desirable)

- Experience in fundraising, grant writing, sponsorship, or income generation
- Experience in developing fundraising strategies is essential
- Knowledge of community sport, youth services, or voluntary sector funding
- Strong communication and relationship-building skills



- Strategic thinking and initiative
- Commitment to equality, diversity, and safeguarding in sport

Personal Qualities

- Passionate about community sport and youth development
- Reliable, proactive, and collaborative
- Ethical, transparent, and values-driven
- Organised and self-motivated

What We Offer

- Opportunity to make a real difference in young people's lives
- Trustee experience within a community sports organisation
- Support, induction, and ongoing guidance
- Development of leadership, governance, and fundraising skills
- Membership to a welcoming, inclusive club environment
- Membership to Swim England, our Governing Body
- Opportunity to make a positive impact to local communities, improving health, wellbeing and gaining transferable skills for life

Safeguarding & Compliance

This role is subject to safeguarding policies and appropriate checks in line with the club's safeguarding procedures. All trustees are expected to uphold the club's codes of conduct and policies.